

Town of Liberty

Vernon County, WI

Notice of Escalation for Complaint or Ordinance Violation

To: _____

Date of Certified Mailing: _____

Viola, WI 54664

Dear Property Owner,

This letter is to inform you that either we have had no response from you regarding a suspected violation or complaint within 10 days, or that 10 days after the Town Board decided the complaint or suspected violation was valid, the matter has not been resolved. A copy of the original notice is attached and the following action has been taken:

- ☐ A Town Citation with fines has been issued (enclosed)
- ☐ The issue is being forwarded to Vernon County Zoning
- ☐ The issue is being forwarded to the Vernon County Sheriff's Office
- ☐ The issue is being forwarded to the Department of Natural Resources
- ☐ Other Agency or Legal action by the Town of Liberty has been initiated:

Details Related to Escalation for Complaint or Violation:

The Town Board has either forwarded this matter to a higher jurisdiction and/or would like you to respond by paying the Citation (if issued), and by resolving the issue related to your property immediately. Fines can accumulate each day the issue remains. You have the right to defend your case and plead "not guilty" in Vernon County Court. If you choose to do so, follow the directions on the Town Citation, but be aware that if the County Judge rules in favor of the Town you would have to pay your fines in addition to court costs. No response on your part to pay the fine, resolve the issue, and/or appear in court to defend your case could result in court summons, court judgement, and/or additional fines. We await your response.

Respectfully,

Email response to: _____

or

Mail response to: _____

Title: _____

